



<<Program name/program year>>

## Member Evaluation

NAME: \_\_\_\_\_

Circle Appropriate Evaluation:

Quarter   Mid-Term   End-of-Term

Number of service hours completed to date: \_\_\_\_\_

*Please complete this member evaluation and submit a signed copy to the office. Feel free to use additional pieces of paper if necessary. Remember to review the results of the evaluation with your AmeriCorps member.*

1. Rank your AmeriCorps members performance using the following criteria:

- 1 = Does NOT Meet Expectations
- 2 = Progressing towards meeting Expectations
- 3 = Meets Expectations
- 4 = Exceeds Expectations

- a. Quality of Work: \_\_\_\_\_  
Comments: \_\_\_\_\_
- b. Job Knowledge: \_\_\_\_\_  
Comments: \_\_\_\_\_
- c. Productivity: \_\_\_\_\_  
Comments: \_\_\_\_\_
- d. Planning: \_\_\_\_\_  
Comments: \_\_\_\_\_
- e. Attendance: \_\_\_\_\_  
Comments: \_\_\_\_\_
- f. Use of Time: \_\_\_\_\_  
Comments: \_\_\_\_\_
- g. Communication Skills: \_\_\_\_\_  
Comments: \_\_\_\_\_
- h. Team Work: \_\_\_\_\_  
Comments: \_\_\_\_\_

2. Specific Achievements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Has the member taken an active role in the activities of the health department?  Yes  No \_\_\_\_\_  
Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Has the member been involved in "Prohibited Activities"?  Yes  No If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Please describe the most effective/positive attribute your AmeriCorps member brings to the host site:  
Please describe any area of development the program staff should focus on with your member:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Please suggest areas for improvement or growth during the next quarter: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Member Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit the completed signed original copy of the Member Evaluation to the following address:

**<<address>>**