

AmeriCorps Pre-Service Orientation Program Year 2006-2007

Week of September 5-8, 2006; 8:30am until 4:00pm

- **Tuesday, September 5th**
 - 8:30 Introductions, review orientation schedule
 - 9:00 Bob Urso, Executive Director, Welcome & PCC Future
 - 9:30 HIPPA & Blood Borne Pathogens w/Lena Wheat
 - 11:30 Tour Lake St. clinic
 - 12:00 Lunch w/PCC Staff
 - 12:30 Shawn West, Paperwork, I.D.'s, Keys
 - *AmeriCorps contract & responsibilities*
 - Name Game/Expressive Pie

- **Wednesday, September 6th**
 - 8:30 Meet at Austin site for tour of clinic w/ Inas Williams
 - 9:00 What is AmeriCorps? (*History, mission, member experience*) Katy
 - 9:30 Courtney Matthews, RD, introduction to nutrition
 - 11:00 Dr. Loafman, Philosophy of PCC
 - 12:00 Members to Salud clinic welcome lunch/tour
 - 1:00 Meet staff at site/shadow flow/providers
 - Salud contact:
 - Lake contact:

- **Thursday, September 7th**
 - 8:30 Contract (cont.) *AmeriCorps Health Educator's right and responsibilities*
 - 9:30 Courtney Matthews, RD, Nutrition continued
 - 12:00 UIC Nutrition and Wellness Center, Lisa Kogan, MS, Director
 - Lunch provided/tour center/nutrition discussion
 - Shadow outpatient dietitians
 - 1740 W. Taylor St. Rm 1136

- **Friday, September 8th**
 - 8:30 Contract (cont.) *Codes of conduct/prohibited activities/drug free workplaces*
 - 9:00 Aarati Kasturirangan, UIC Women Services Cultural diversity/health disparities (*sensitivity to community*)
 - 12:00 Lunch
 - 12:30 Active listening (Katherine)
 - Communication w/providers, patients, teammates
 - 1:30 Diet recalls and/or WIC forms w/patients
 - Lake: Courtney Matthews, RD
 - Salud: Soledad Valenzuela, Health Educator
 - Austin:
 - South:

Week of September 11-15, 2006; 8:30am until 4:00pm

- **Monday, September 11, 2006**
 - 8:30 Contract (cont.) *grievance procedures, suspension, termination rules*
 - 9:00 Immunization training (Liz & Luecendia)
 - 10:00 Andrea McGlynn, Maternal-Child Health Team Supervisor
 - 12:00 Lunch
 - 1:00 Visit Chicago Nutrition Center/WIC site
 - 3:00 Return to clinics complete WIC forms
 - Lake:
 - Salud: Liz Hillbruner, AmeriCorps (Courtney Matthews, RD)
 - Austin: Katy Malone, AmeriCorps

- **Tuesday, September 12, 2006**
 - 8:30 Contract (cont.) *transportation/outreach policy*
 - 9:00 Introduction to home visits (Andrea)
 - 10:00 Rape Victims Advocates, *Sexual Assault training*
 - 12:00 Lunch
 - 12:30 Introductions to Service Projects & Make a Difference Day (Katherine)
 - 1:00 *Community Safety Training @ Salud*
 - Chicago Police Department, Charmaine Strong
 - 2:00 Shadow opportunities/Computer training (medical manager w/Katherine & Michael Santa)

- **Wednesday, September 13, 2006**
 - 9:00 Sexually Transmitted Disease w/ AmyJo Gladfelter
 - 11:30 Researching Community Demographics
 - Introduce outreach maps (5 mile radius for each site)
 - 12:00 Lunch
 - 1:30 Dr. Luning presentation Introduction to Public Health
 - 3:00 Andrea Taylor, Grants & Communications Coordinator

- **Thursday, September 14, 2006**
 - 8:30 Karole Lakota, MD Lead education
 - 10:00 Lead home visits
 - 12:00 Lunch
 - 12:30 Presentation of community demographics
 - Lunch & Community walk (Katy & Liz, organizers)

- **Friday, September 15, 2006**
 - 9:00 Kristen Ellensohn, APRN, Healthy Family Team Supervisor
 - Chart reviews
 - 12:00 Lunch
 - 1:30 Colors training w/ Eric @ U of I Extensions

Week of September 18-22, 2006; Full service hours begin, 8:00am until 4:30pm

Members go to specialized teams

- **Monday, September 18, 2006**
 - 8:00 Kristen Ellensohn, APRN, Healthy Family Team Supervisor
 - Asthma training
 - Asthma survey
 - 6:00 Nutrition and Exercise Class at CICS Belden

- **Tuesday, September 19, 2006**
 - 8:00 Maura Capaul, APRN, Healthy Family Team Supervisor
 - Diabetes training
 - Lead & Diabetes patient phone calls
 - Shadow

- **Wednesday, September 20, 2006**
 - 8:00 Maura Capaul, APRN, Healthy Family Team Supervisor
 - Diabetes training (cont.)
 - 12:00 Lunch
 - 12:30 Home visits
 - 6:00 Nutrition and Exercise Class at CICS Belden

- **Thursday, September 21, 2006**
 - 9:00 Soledad Valenzuela, Health Educator
 - Whole Group teaching
 - 12:00 Lunch
 - 12:30 Shadow opportunities
 - 2:00 Timesheet & Service Logs
 - 2:30 AmeriCorps First Team Meeting

- **Friday, September 22, 2006**
 - 8:00 Kristen Ellensohn, APRN, Healthy Family Team Supervisor
 - Chart documentation
 - Topics Q & A
 - Counseling techniques
 - 12:00 Afternoon free if attended one evening nutrition and exercise class at CICS Belden

- **Monday, October 9, 2006**
 - 9:30-3:30pm Wheaton Ropes Course training