

<<Program Name>> AmeriCorps Program Applicant Interview

Applicant _____

Interviewer: _____ **Date:** _____

Instructions: Circle your rating and comment on each answer (1 = poor to 4 = excellent). Record examples of answers given by applicant.

Note: Reconfirm the full-time service commitment, hours, program start <<date>> and end <<date>>.

1. Why do you want to serve in AmeriCorps?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

2. In comparison to similar programs, why are you interested in our particular program and how will this service opportunity assist you with your future educational plans or career goals?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

3. Describe any duties and/or responsibilities during your work and/or academic experience that would demonstrate your ability to perform as an AmeriCorps <<Job Title>>.

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

4. What specific qualities and strengths can you contribute to our program?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

5. Think about a difficult supervisor, boss, professor, or another person: What made him/her difficult? How did you successfully interact with this person?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

6. Tell us about a time when you failed to accomplish a goal you set for yourself. How did you handle that situation?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

7. Tell us about a time you worked with a diverse group of people. How did you benefit from the experience?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

8. Tell us about a time you were given a project (at work, school, or in a personal situation) with minimal directions. What did you do and how did you demonstrate initiative?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

9. Given the opportunity, what you would like to improve about yourself. How would you begin to improve in that area?

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

10. Describe what you think is a typical day for a <<Program Name>>AmeriCorps <<Job Title>>.

Please circle your rating: 1 2 3 4

Comments/examples given by applicant:

<<Note: The following specific questions will vary depending on the focus of your program.>>

<<Program Name>> is an advocate for <<insert your program topic>>. As a <<Program Name>> <<Job Title>> you would be required to <<specific program requirement>>. Would you be able to follow this guideline?

___ Yes ___ No

AmeriCorps is national service program; you can not participate in or be an advocate for religious or political activities while serving on AmeriCorps time. Would anything prevent you from following this guideline?

___ Yes ___ No

As you know, serving with AmeriCorps is going to require a large time commitment and provides a small living stipend. Are you currently aware of anything that would prevent you from serving until the end of the program?

___ Yes ___ No

General Interviewer Comments:

Interviewer's Recommendation: Please give the applicant a value from 1–4 based on the following criteria:

1. Do not consider
2. Consider
3. Highly consider
4. Offer position after obtaining references